

CSL Independent Capstone Applicants: In your proposal, you will address the questions provided in the standard Honors College proposal guidelines. In addition, please address the following topics in your CSL Capstone proposal. Your committee may request additional information. You will also need to provide the signature of the Community Committee Member (see below). Return contract proposal to Kris Nelson, CSL Contracted Course Coordinator, 610 Goodell. For more information, call 577-4253, kenelson@educ.umass.edu.

1) **PROJECT IDENTIFICATION:** What are the goals of your service project, and what do you plan to learn by doing this project?

- What service do you propose to do?
- Community voice: what input have you gotten from relevant community members that shows this project is something that they want to happen?
- What other work besides the service do you propose to do?

2) **METHODOLOGY:**

A) **Action Plan:** How will you carry out this project?

- What community organization(s) will you work closely with?
- What are the major activities of your project, and what is the proposed timeline for each?
- Who else will need to be involved in this project for it to succeed? What is your plan for securing their involvement?

B) **Learning Methodology:** What structured processes will you use to learn from this project?

- In addition to drawing on written resources, what processes (interviews, focus groups, structured observation, etc.) will you use to gather needed information about the community setting for your project?
- How will you reflect on and analyze your experience carrying out your action plan (field notes, progress reports, other forms of written and oral reflection)?

3) **EVALUATION:** How will you know whether your action plan has been successful, and how will your work be evaluated and graded?

- What criteria will measure or indicate the success of the project?
- How will you gather evidence to show whether you have met the criteria?

Community Committee Member Information:

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| Community Committee Member Signature: | | |
| Name (please print): | Position: | Date: |
| Community Organization: | Email: | |
| Address: | Phone: | |